



PRACTICE IMMERSION PROGRAMME

BY ALPHA ACADEMY

SUMMER 2027 COHORT

- ◆ Monday to Friday · 10:00 AM – 12:00 PM
- ◆ 4 weeks · 20 days
- ◆ Designed for students aged 15–18
- ◆ Audit, Accounting & Legal Experience



PRACTICE IMMERSION PROGRAMME 2027

A summer work experience programme in audit, accounting and legal work

INSIDE A WORKING PRACTICE

Inside an Audit Firm with Legal Exposure

Over 4 weeks, students step inside a working Hong Kong audit firm and are introduced to the building blocks of how auditing, accounting and legal due-diligence work is carried out — from fundamental accounting and auditing concepts to the search and verification skills used in legal due diligence.

WHAT PARTICIPANTS TAKE AWAY

Certificate, Referral Letter and CV-Ready Experience

Every participant receives an Alpha Academy Certificate of Completion, together with a separate referral letter from the audit firm where the supervised work is performed. The programme is designed for secondary and pre-university students considering accounting, business, finance or law at university who want CV-relevant exposure to professional audit, accounting and related legal work.

WHO DELIVERS THE PROGRAMME

Audit and In-House Legal Personnel

Training and supervision are delivered by audit personnel and the in-house legal department of an established Hong Kong audit firm.

Sessions run Monday to Friday, 10:00 AM – 12:00 PM. Group size is intentionally small to allow active discussion and one-to-one supervision of the work produced.

THE 4-WEEK CURRICULUM

A Structured Curriculum That Builds Progressively

WEEK 1

Structured training in accounting, auditing and anti-money laundering.

WEEK 2

Search and verification skills, including legal due diligence.

WEEK 3

Supervised SME audit work and assessing legal cases related to contingent liabilities.

WEEK 4

A legal due-diligence exercise and report drawing on the skills learnt.



PROGRAMME STRUCTURE

WEEK 1 · DAYS 1–5

Foundations of Accounting, Auditing and AML

Students begin with an orientation to the work of an accounting and audit practice. They are then introduced to fundamental accounting and auditing concepts and to the anti-money laundering procedures relevant to audit firms. Towards the end of the week, they become familiar with the structure of a working audit file.

HIGHLIGHTS Practitioner-led training · AML introduction

WEEK 2 · DAYS 6–10

Search Skills and Public Records

Building on Week 1, students develop the search and verification skills needed for audit and legal due-diligence work. They are introduced to public records, including the Companies Registry, the Land Registry and legal-case databases, with an instructor-led group visit to these government offices.

HIGHLIGHTS Companies Registry · Land Registry · Legal-case databases

WEEK 3 · DAYS 11–15

Supervised SME Audit Work and Contingent Liabilities

Under supervision, participants assist with audit work on SME engagements covering fixed assets, share capital, bank balances and trade receivables schedules. They also learn how to assess legal cases in connection with contingent liabilities — a taster of the legal due-diligence work in Week 4.

HIGHLIGHTS Fixed assets · Share capital · Bank · Legal cases · Contingent liabilities

WEEK 4 · DAYS 16–20

Legal Due-Diligence Exercise and Report

Building on the skills learnt so far, students carry out a legal due-diligence exercise and prepare a report for the in-house legal department of the audit firm. Alpha Academy Certificates of Completion and a referral letter from the audit firm are presented on the final day.

HIGHLIGHTS Legal DD report · Certificates of Completion · Referral letters



PROGRAMME TIMELINE

WEEK 1

Foundations of Accounting, Auditing and AML

- Structured training in the work of an accounting practice and fundamental accounting concepts.
- Introduction to auditing — the purpose of an audit and the standards that govern it.
- Introduction to anti-money laundering procedures and customer due diligence relevant to professional service firms.
- Familiarisation with the structure of a working audit file: how it is organised and what each section contains.

WEEK 2

Search Skills and Public Records

- Supervised search and verification work for the audit firm using the Companies Registry, the Land Registry and legal-case databases — the same sources used in legal due diligence.
- Instructor-led group visit to government offices (Land Registry and Companies Registry).
- Building foundations for assessing legal cases related to contingent liabilities in Week 3 and the legal due-diligence exercise in Week 4.
- All work performed under the close supervision of qualified audit staff.

WEEK 3

Supervised SME Audit Work and Contingent Liabilities

- Under supervision, assisting with audit work on SME engagements covering fixed assets, share capital, bank balances and trade receivables.
- Assessing legal cases related to contingent liabilities, including the merits and stages of the relevant legal proceedings.
- All work performed under the close supervision of qualified audit staff and personnel from the in-house legal department.

WEEK 4

Legal Due-Diligence Exercise and Report

- Supervised legal due-diligence exercise for the in-house legal department of the audit firm, building on the skills learnt so far.
- Preparation of a legal due-diligence report under the supervision of the audit firm's in-house legal department.
- Presentation of Alpha Academy Certificates of Completion and a referral letter from the audit firm on the final day.



ENROLMENT & DETAILS

AT A GLANCE

PROGRAMME

Alpha Practice Immersion Programme
(Summer 2027)

DATES

To be announced

FORMAT

In-person supervised work placement with
practitioner-led training

DURATION

4 weeks · 20 days

SCHEDULE

Monday to Friday · 10:00 AM – 12:00 PM

DESIGNED FOR

Students aged 15–18

GROUP SIZE

Capped at 10 students

LANGUAGE

English

PROGRAMME FEE

HK\$30,000 per participant

COMPLETION

Alpha Academy Certificate of Completion

REFERRAL

Separate referral letter from the audit firm

DELIVERED BY

Audit personnel and the in-house legal
department of an established Hong Kong
audit firm

How to Enrol

Places on the Summer 2027 cohort are limited and are offered on a first-confirmed basis.

To enrol, please WhatsApp 9050 3150 or email us at enquiry@alphaacademy.edu.hk.

Confirmation of a place is subject to settlement of the programme fee in full.